

Dagskrá námskeiða

Stuðningur við mögulega styrkþega vegna auglýsinga um IPA verkefnisstyrki með umsóknarfresti þann 30. Nóvember 2012.

(Ath. Námskeið á Ísafirði hefst kl.10:30)

Activity 3a – Project Management Trainings

Day 1

Time	Topic	Content
10.00	Welcome and introductions	Share knowledge and understanding of participants and their roles in Iceland
	Review of the Information Events	Provide clarification of any matters arising
	The Call for Proposals Process	A practical insight into the process from the perspective of a practitioner.
	Discuss Project Outlines	Subject to the agreement of the audience, review the Project Identification Sheets
	How to identify projects / project ideas	Strategic planning Eligibility including State Aid issues What makes a successful project Scoring and selection frameworks Outputs
13.00	LUNCH	
	How to design a project	Relationships between Economic and Social development How to embed the horizontal themes of sustainability, gender etc. into projects
	Project development and management techniques	Partnership building, practical challenges in partnership working, Project management and control Risk management Financial management, Reporting Under performance
17.00	Q+ A	

Day 2

09.00	Review of previous day	
	Review of the Project Identification Sheets	Seek to build further partnerships between participants in the light of earlier discussions
13.00	Lunch	
14.00	Questions and Answers	Collectively and/or individually. Note: Given that the process is competitive there may be merit in this being divided into two segments with some form of 'appointment' mechanism so that more discrete questions can be asked.